



**CONFIDENTIAL APPLICATION FORM  
FOR CVS/BOLTON HUB PROGRAMMES JAN – MAY 2010**

✓Yes I want to take part in the Springboard Women's Development Programme! Please add my name and details to the following programme: (Please tick one ✓)

<b>4 full days - Fridays</b> 9.30am – 4.30pm Start date: 22 Jan 2010		<b>8 half days -Mondays)</b> 6.00pm – 9.30pm Start date: 22 Mar 2010	
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Name:.....

Address:.....

..... Postcode:.....

Tel. no:..... Email:.....

Do you have any special learning or access needs?:.....

Do you have any special dietary needs?:.....

Price per place: normally £600. Special local rate: £495.00  
£250.00 concessionary rate for voluntary, statutory & third sector employees/volunteers.  
Five FREE places available per group - if you are applying for a free or concessionary place  
please complete the form overleaf

Payment terms: £50 deposit on booking\* Balance payable 4 weeks before the programme commences. \* Concessionary and free places are limited and will only be offered on a first come, first served basis to those who have completed the entry requirements. Make all cheques payable to SALSA – Social and Life Skills Alliance.

Tick as appropriate

- I enclose a cheque for the full amount: £495.00
- I enclose a cheque for £50 deposit. I understand I will be invoiced for the remaining £445.00, approximately four weeks before the commencement of the course.
- I am applying for a concessionary place, but enclose a cheque for £50 deposit. I understand I will be invoiced for the remaining £200.00, approximately four weeks before the commencement of the course.
- \*I am applying for a free place, but enclose a cheque for £50 deposit. If I am successful I understand that this cheque will not be cashed and will be returned to me at the first session. If not successful in obtaining a free place I will be given the option of paying the concessionary rate or not joining the course.

Please send completed application and payment in an envelope marked SPRINGBOARD to:  
SALSA , c/o The Hub, Bold Street, Bolton, BL1 1LS

**PLEASE COPY THIS FORM FOR YOUR OWN RECORDS**

Please complete this application form fully if you wish to apply for a subsidised place on the SPRINGBOARD programmes.

Name:.....

Name of organisation(s) you currently volunteer for:  
.....

Contact name and number of someone from this organisation we can contact to verify your details:.....  
.....

<b>Please answer all questions</b>	Yes	No
1 Do you work solely as a volunteer ?		
2 Do you work within the Bolton area?		
3 If you are solely a volunteer – are you currently considering or looking for paid work?		
4 Are you able to commit to all the training workshops on the programme of your choice (see over)		
5 Does your employer/organisation support your application to join SPRINGBOARD?*		
6 Approximately how many hours per week do work as a volunteer?		
7 Approximately how many clients/service users do you work with per week?		
8 Approximately how many years have you worked as volunteer?		
9 Please state briefly your role as a volunteer and the people who benefit from your services.		
10 How do you think the SPRINGBOARD programme would help you in your voluntary Role?		

**IMPORTANT INFORMATION – please read carefully**

- Please complete as fully as possible, so we can fairly assess your application for a subsidised place.
- We have five free places available per programme and ten concessionary places at £250 each. Participants from the statutory sector may be considered for concessionary places, if available.
- Subsidised places will only be awarded to individuals who have the full support of their organisation.
- Please supply a letter of support from an official or governing member from your organisation.
- We reserve the right to provide subsidised places to those who meet our criteria. In the event of there being more applications than places available we will offer subsidised places on a first come, first served basis. Will we notify you as soon as possible to whether you are successful or not in obtaining a free or subsidised place.
- All prospective participants must forward a deposit of £50 to secure a place on the programme. This will be deducted from final payment or returned to those who obtain a free place at the first session.